

iPROJEX

General User Guide

Version	Date	Author	Modifications description			
1.0	2012-05-22	EDP/CC	Initial version			
1.1	2012-06-01	EDP/CC	XML symbol updated			
2.0	2017-07-12	EDP/EMA	New version + new module National Implementation			
			for Partners			

Table of Contents

1		troduction	
2	Hov	ow to access iPROJEX?	4
	2.1	Login	4
	2.2	Access rights	5
3	Hel	elpdesk	5
4		ocess overview	
5		lect a module	
6	Upl	pload Files	7
	6.1	Add a file	
	6.2	Uploaded files	
	6.2.	2.1 Available information	9
	6.2.	2.2 Check Errors and Warnings	10
	6.2.	2.3 Upload file to CCMC	11
	6.2.	2.4 Download log	12
	6.2.	2.5 Delete a file which has not been loaded	13
7	Ren	minder Files	14
	7.1	Create Reminder File (criteria)	15
	7.2	Download Reminder File	15
	7.3	Delete Reminder File	16
A	nnex 1 ·	– Example of e-mail notification – Load log	18

1 Introduction

iPROJEX is a web-based system (password protected) developed to enable the de-centralised maintenance of certain data held within the CCMC central database (MIDAS).

The users can upload bulk data into the CCMC database. They also have the possibility (depending on the module chosen) to download reminder files. A facility to automatically generate the reminder files and send e-mail notifications is also included.

Nine modules are currently supported by the tool:

National Implementation	Notification of national implementation of European standards for Members
National Implementation Partner	Notification of national implementation of European standards for Partners
ICS	Assignment of International Classification for Standards
National titles	Provision of national titles of European standards (other than in the three official CEN languages)
Technical Body titles and scopes	Provision of French and German Technical Body titles and scopes (TC, SC, WG)
Infopro	Notification of any new national standardization work (in accordance to Directive 98/34/EC)
Keymark Certificates	Provision of Keymark certificates data
Normative References	Provision of normative references of European standards
Translation prior Formal Vote	Notification of intention (or not) to translate European standards before the launch of the Formal vote.

The aim of this User Guide is to provide general information on the iPROJEX tool and on the different steps to perform when you want to upload a file or download a reminder file. These actions are generally common to all the modules.

A separate documentation per module (and per data file format) is also available for detailed information (file structure, errors and warnings...):

National Implementation	iPROJEX - National Implementation - Data file structure and contents (XML
	<u>format)</u>
	iPROJEX - National Implementation - Data file structure and contents (XLS
	<u>format)</u>
National Implementation Partner	iPROJEX - National Implementation Partner - Data file structure and contents
	(XLS format)
	iPROJEX - National Implementation Partner - Data file structure and contents
	(XML format)
ICS	iPROJEX - ICS - Data file structure and contents (XML format)
National Titles	iPROJEX - National Titles - Data file structure and contents (XML format)
	iPROJEX - National Titles - Data file structure and contents (XLS format)

iPROJEX – General User Guide

2017-07-12

Technical Body Titles and Scopes	iPROJEX - TB Titles and Scopes - Data file structure and contents (XML format)
Infopro	iPROJEX - Infopro - Data file structure and contents (XML format)
	iPROJEX - Infopro - Data file structure and contents (XLS format)
Keymark Certificates	iPROJEX - Infopro - Data file structure and contents (XML format) iPROJEX - Infopro - Data file structure and contents (XLS format) iPROJEX - Keymark - Data file structure and contents (XLS format) iPROJEX – Translation prior FV - Data file structure and contents (XLS format)
Translation prior Formal Vote	iPROJEX – Translation prior FV - Data file structure and contents (XLS format)
	iPROJEX – Translation prior FV - Data file structure and contents (XML format)

2 How to access iPROJEX?

2.1 Login

iPROJEX is accessible via the CEN website (<u>Work area > CEN Tools & applications</u>) or directly via the URL <u>https://iprojex.cencenelec.eu</u>

iPROJEX is available from Monday to Friday from 6:30 to 18:30 (CET).

Please type your user name and password
User name
Password
Sign in
Please note that the service is available from Monday to Friday from 06:30 to 18:30 (Central European Time)

Attention: The minimal browser configuration required to access iPROJEX is Microsoft Internet Explorer 8 or Mozilla Firefox 5.

Once you have logged into the application, your name is displayed on the top of the screen 🙆.

	🖂 Contact 🖓 FAQ 🔮 Hell 🏠 Michaela Meise 🖉 Sign ou
Select a module: National Implementation 💌	
Upload Files Create Reminder Files Add a file:	
Choose a file to add: Browse_	Add to upload list File will be validated

To exit from the application, click on \cancel{P} Sign out.

2.2 Access rights

You will require an individual username and password to access the system.

Currently, the usernames and passwords are all centrally maintained by CCMC.

Depending on the module, access is given to the staff from:

>	National Implementation	All CEN & CENELEC Members
>	National Implementation Partner	All CEN & CENELEC Partners
>	ICS	DIN only
>	National titles	Only CEN & CENELEC Members responsible for the provision of national titles
>	Technical Body titles and scopes	Only DIN and AFNOR
>	Infopro	All CEN and CENELEC Members + CEN and CENELEC Affiliates
>	Keymark Certificates	DIN CERTCO only
>	Normative References	DIN Software only
>	Translation prior FV	Only DIN and AFNOR

3 Helpdesk

The **user support** is provided by the **Database Unit at CCMC**. Please send all your comments and issues on iPROJEX to <u>dataservice@cencenelec.eu</u>.

All **requests for access** should be sent to <u>projex@cencenelec.eu</u>. Please give us your name, e-mail address and the module to which you request access.

The following help is also available within the application (at the top of the screen):

-	\geq	Contact	to send an e-mail to the CCMC Database Unit (<u>dataservice@cencenelec.eu</u>)
-	P	FAQ	list of Frequently Asked Questions
-	٢	Help	basic information concerning the iPROJEX user interface (+ link to the User Guides)

	🖂 Contact 🖓 FAQ 🔹 Help
	🙆 Michaela Meise 🔌 Sign out
Select a module: National Implementation 💌	
Upload Files Create Reminder Files	
1 Add a file:	
Choose a file to add: Browse.	Add to upload list
	File will be validated

4 Process overview



<u>Note</u>: The reminder file facility is only applicable for the following modules:

- National Implementation
- > National Implementation Partner
- > ICS
- National titles
- > Technical Body titles and scopes

¹ To automate this process: possibility to use iPROJEX webservices. If interested by this service, please contact <u>dataservice@cencenelec.eu</u>.

5 Select a module

You have first to select the module for which you want to upload a file or generate a reminder file.

The 'Select a module' dropdown only displays the modules for which you have been granted access.

	🖂 Contact 🖓 FAQ 🚱 Help
Select a module: National Implementation National Implementation National Itiles Upload Files Upload Files	
1 Add a file:	
Choose a file to add: Browse	Add to upload list File will be validated

The selection of a module dynamically changes the content of the tabs **'Upload Files'** (see § 6) and **'Create Reminder Files'** (see § 7).

6 Upload Files

6.1 Add a file

This part of the screen enables you to upload a data file in order to validate it.

Attention: No data is loaded into the CCMC database at this stage!

CENELEC	iPROJEX						🖂 Contact 🖉		-
elect a module: National Imp	lementation 💌								
Upload Files Create Rem	inder Files								
1 Add a file:									
Choose a file to add: Y\\FIT\/TCC\GROUP2 - Browse_ Add to upload list File will be validated									
(2) Uploaded files:									
Session	File Name	Last Action	Errors	Warnings	Status	Loaded	Upload		
11446	DIN20120419.XML	2012-04-19	0	0	2 of 2 loaded	~	Upload to CCMC	B	
11445	DIN20120417.XLS	2012-04-19	0	1	Not loaded yet	\checkmark	Upload to CCMC	H	
11421	DIN20120330.XML	2012-04-17	1	0	No valid data	\checkmark	Upload to CCMC	H	

Select your input file using the *Browse…* function.

Then click on Add to upload list in order to perform an initial validation and add your file to the upload list (see § 6.2).

6.2 Uploaded files

After having clicked on **Add to upload list**, the file is added at the top of the list of uploaded files and is validating (i.e. is not yet uploaded to the CCMC database!).

	IPROJEX							
CENELEC							🙆 Michaela I	Meise 🔑 Sign
elect a module: National Impl	lementation 💌							
Upload Files Create Remi	inder Files							
· · · · ·	i							
1 Add a file:								
Choose a file to add:	Browse				Add to uploa	d list		
,					File will be valid:	ated		
					The will be valid.	ateu		
					The will be valid.	ateu		
					The will be valid.	aleu		
2 Uploaded files:					THE WILLDE VAILA	aleu	🍂 Auto	o refresh in 6 <i>sec</i>
(2) Uploaded files: Session	File Name	Last Action	Errors	Warnings	Status	Loaded	4uto Upload	o refresh in 6 sec
<u> </u>	File Name DIN20120316.XML	Last Action 2012-05-04	Errors O	Warnings 0	Status ∀alidating	Loaded #		
Session					Status	Loaded ¥	Upload	
Session 12007	DIN20120316.XML	2012-05-04	0	0	Status ∀alidating	Loaded ¥ V	Upload Upload to CCMC Upload to CCMC Upload to CCMC	
Session 12007 11967	DIN20120316.XML DIN20120504.XLS	2012-05-04 2012-05-04	0	0	Status Validating 2 of 2 loaded	Loaded * V	Upload to CCMC Upload to CCMC	
Session 12007 11967 11927	DIN20120316.XML DIN20120504.XLS DIN20120504.XML	2012-05-04 2012-05-04 2012-05-04	0 0 0	0	Status Validating 2 of 2 loaded 1 of 1 loaded	Loaded ¥ V	Upload Upload to CCMC Upload to CCMC Upload to CCMC	
Session 12007 11967 11927 11738	DIN20120316.XML DIN20120504.XLS DIN20120504.XML DIN20120504.XML	2012-05-04 2012-05-04 2012-05-04 2012-04-27	0 0 0 2	0	Status Validating 2 of 2 loaded 1 of 1 loaded No valid data	Loaded * V	Upload to CCMC Upload to CCMC Upload to CCMC Upload to CCMC Upload to CCMC	
Session 12007 11967 11927 11738 11446	DIN20120316,XML DIN20120504,XLS DIN20120504,XML DIN20120504,XML DIN20120303,XML DIN20120419,XML	2012-05-04 2012-05-04 2012-05-04 2012-04-27 2012-04-19	0 0 2 0		Status Validating 2 of 2 loaded 1 of 1 loaded No valid data 2 of 2 loaded	Loaded ** • • • • •	Upload to CCMC Upload to CCMC Upload to CCMC Upload to CCMC Upload to CCMC	
Session 12007 11967 11927 11738 11446 11445	DIN20120316.XML DIN20120504.XLS DIN20120504.XML DIN20120303.XML DIN20120419.XML DIN20120417.XLS	2012-05-04 2012-05-04 2012-05-04 2012-04-27 2012-04-19 2012-04-19	0 0 2 0	0 0 0 0 0 0	Status Validating 2 of 2 loaded 1 of 1 loaded No valid data 2 of 2 loaded Not loaded yet	Loaded * V	Upload Upload to CCMC Upload to CCMC Upload to CCMC Upload to CCMC Upload to CCMC	

The Auto refresh in 6 sec. functionality is then displayed at the right top of the list of uploaded files. Once the file is uploaded/validated, this text disappears and the **Status** is updated (e.g. into Not loaded yet, no valid data...).

The upload/validation of the file can take several minutes. It is not necessary to stay within this screen or within the application during this time. You can choose to leave the application and return at a later time (to check the Errors/warnings, to upload the file to CCMC...).

From that part of the screen, you have the possibility to:

- Check the errors and warnings on screen before and after uploading your file to CCMC (see 6.2.2)
- Upload your file to CCMC (see § 6.2.3)
- Download logs (see § 6.2.4)
- Delete files which have not been loaded (see § 6.2.5)

Notes:

- The validation records (for files not uploaded to CCMC) are kept for one month.
- The load records (for files uploaded to CCMC) are kept for one year.

6.2.1 Available information

The **Uploaded files** data grid contains the list of all the files added for a specified module, whatever their status (loaded, not yet loaded, unreadable...).

Field	Description
Session	Session ID (automatically generated by the system)
	Note: This session ID will remain the same once you will have loaded your data to CCMC.
File Name	Name of the uploaded file
Last Action	Date of the last action taken on the file (either date on which you added the file to the upload list or
	actual date of upload to CCMC)
	Note: By default, the list is sorted by Last Action (the most recent on top).
Errors	Number of errors + description (click for details) (see § 6.2.2)
	Click on the number of errors in order to have more information on these errors.

Uploaded files:								
Session	File Name	Last Action	Errors	Warnings	Status	Loaded	Upload	1
11738	DIN20120303.XML	2012-04-27	_ 2 🗸		No valid data	\checkmark	Upload to CCMC	5
11446	DIN20120419.XML	2012-04-19	Click for details		2 of 2 loaded	×	Upload to CCMC	
11445	DIN20120417.XLS	2012-04-19	U	1	Not loaded yet	\checkmark	Upload to CCMC	
11421	DIN20120330.XML	2012-04-17	1	0	No valid data	1	Upload to CCMC	
11,100	DIMORTORRE VMI	2012/04/17	1	0	Upropidable	**	Helead to CCMC	F

A new window opens giving you the following data:

Field	Description
File	File name
Record description	Identification of the record generating the error or warning message (e.g. EURKEY, WIID)
Message	Error or warning message

Example:

	🐸 Errors & Warnings - Mozilla Firefox	
	Elle Edit View History Bookmarks Tools Help	
	File Upload × Errors & Warnings	x +
	+ http://tst.cen.eu/IProjex2Web/LogViewer/Index/11738	☆ - C 🚼 - Google 🔎 🍙
	File: DIN20120303.XML	
	Record description	Message
	EURKEY=1#WIID=34942#NAREF="DIN EN 675"	No data will be added. Several National Implementations are already available for this European Standard.
	EURKEY=1#WIID=32960#NAREF="DIN CEN/TR 15449"#PUBD="2011-12-15"#LANGCODE="DE"	No National implementation data will be added. National implementation already available as DIN CEN/TR 15449 2011-12-15 published in German (or language is missing).
	h	
Warnings	Number of warnings + description	ion (click for details) (see § 6.2.2)
	Click on the number of warning	s in order to have more information on these warnings (cf Errors).

iPROJEX – General User Guide

2017-07-12

Field	Description	
Status	Current status of the file	
	Possible values:	
	 Validating 	The file is currently validating.
	 No valid data 	The file only contains records with errors and cannot therefore be loaded into the CCMC database.
	 Not loaded yet 	The file has been added to the upload list (validation) but has not yet been loaded into the CCMC database.
	 Loading 	The file is currently loading into the CCMC database.
	 x of y records loaded 	Number of records loaded into the CCMC database out of the total of records contained in the file.
	 Unreadable file 	System error or Excel file with incorrect column names, page names or funny stuff in background
Loaded	Symbol showing the status o	f the load
	Possible values:	
	\checkmark	For files loaded into the CCMC database.
		Note: Files which have been successfully loaded are highlighted in green.
	~	For files not yet loaded or currently loading or validating
	*	For files for which the load failed due to several reasons (no valid data), unreadable files
Upload	Button Upload to CCMC allowing	ng to upload the data file into the CCMC database (see 6.2.3)
	Download log of upload (see	§ 6.2.4)
ii ii	Delete a file which has not be	een loaded (see § 6.2.5)

6.2.2 Check Errors and Warnings

An **<u>Error</u>** is a problem which will prevent the data record from being loaded into the CCMC database. A <u>**Warning**</u> does not prevent the data record from being loaded but should be noted and possibly investigated by the user.

Before uploading your file to CCMC, you have to check the errors and warnings in order to take the relevant actions:

- either continue with the upload to CCMC
- or correct the data file and upload it again
- <u>Note</u>: In case of errors/warnings before the load to CCMC, you still have the possibility to correct your data file and upload it again. You can then delete your first upload which has not been loaded and which is not needed anymore (see § 6.2.5 on the file deletion).

There are 2 ways of checking errors and warnings:

- **On screen:** the columns **Errors** and **Warnings** allow you to check either the result of the file validation (before the load to CCMC) or the result of the upload into the CCMC database (see § 6.2.1).
- Download log: download the list of errors and warnings by clicking on download log 📩 (see § 6.2.4).

Further information on errors and warnings (description of messages) can be found in the specific documentation per module.

6.2.3 Upload file to CCMC

Click on the button **Upload to CCMC** to upload your file to the CCMC database.

The Auto refresh in 6 sec. functionality is then displayed at the right top of the list of uploaded files. Once the file is uploaded to CCMC, this text disappears and the **Status** is updated (e.g. into x of y loaded, no valid data...).

The upload of the file can take several minutes. It is not necessary to stay within this screen or within the application during this time. You can choose to leave the application and return at a later time (to download the log...).

The records without errors will be loaded. The records with warnings will be loaded.

Upload to CCMC Button 'Upload to CCMC' enabled: for files not yet loaded to the CCMC database.

Note: This button is only available if there is at least one valid record to load.

When you click on **'Upload to CCMC'**, a data validation is performed again (as you may upload the file to CCMC on a different day than the day you uploaded the file to the upload list).

Automatic notification

Once the load is finished, an e-mail is automatically sent to you with the load log in attachment (you still have the possibility to download the logs via the application, see § 6.2.4). See an example of e-mail notification in Annex 1.

Upload to CCMC Button **'Upload to CCMC'** disabled: for files loading, already loaded or for which the load failed.

6.2.4 Download log

Click on 📑 to download the log via the application.

Select a module: National Implementation 💌

hoose a file to add:	Browse				Add to uploa	d list		
					File will be valid:	ated		
Uploaded files: Session	File Name	Last Action	Errors	Warnings	Status	Loaded	Upload	
11738	DIN20120303.XML	2012-04-27	2	0	No valid data	*	Upload to CCMC	
11rJU					0.404.4.4		Upload to CCMC	- H <
11446	DIN20120419.XML	2012-04-19	0	0	2 of 2 loaded	✓	Opioau to CCIVIC	
	DIN20120419.XML DIN20120417.XLS	2012-04-19 2012-04-19	0	1	2 of 2 loaded Not loaded yet	 ✓ ✓ 	Upload to CCMC	Download
11446			-	-				
11446 11445	DIN20120417.XLS	2012-04-19	0	1	Not loaded yet	\checkmark	Upload to CCMC	Download log

This file contains the list of warnings and errors and, for the files which have been uploaded to CCMC, the records successfully loaded.

The following message will occur in the load log for each upload performed successfully:

This record has been successfully loaded into the CCMC database

See the complete list and the explanation of the different error and warning messages of all the modules in their specific User Guides.

By default, the format of the log has been defined in your user profile as XLS. Should you wish to change it to XML, please send a message to projex@cencenelec.eu.

Notes:

- The validation logs (for files not uploaded to CCMC) will be kept for one month.
- The load logs (for files uploaded to CCMC) will be kept for one year.

6.2.5 Delete a file which has not been loaded

Click on 🗑 to delete a file.

This option is only available for files which have not been loaded.

	inder Files							
les Create Rem	inder rites							
a file:								
i file to add:	Browse				Add to uploa	liet		
ine to use.	Biowse				File will be valida			
aded files:								
nded files: Session	File Name	Last Action	Errors	Warnings	Status	Loaded	Upload	
	File Name DIN20120303.XML	Last Action 2012-04-27	Errors 2	Warnings Ū	Status No valid data	Loaded	Upload Upload to CCMC	
Session				-				
Session 11738	DIN20120303.XML	2012-04-27	2	0	No valid data	*	Upload to CCMC	
Session 11738 11446	DIN20120303.XML DIN20120419.XML	2012-04-27 2012-04-19	2 0	0	No valid data 2 of 2 loaded	¥ ≪	Upload to CCMC Upload to CCMC	
Session 11738 11446 11445	DIN20120303.XML DIN20120419.XML DIN20120417.XLS	2012-04-27 2012-04-19 2012-04-19	2 0	0 0 1	No valid data 2 of 2 loaded Not loaded yet	≭ ✓ ✓	Upload to CCMC Upload to CCMC Upload to CCMC	

The following confirmation window is then displayed:

Delete item	×
Are you sure you would like to delete the item?	
OK Cancel	

Click on **OK** to confirm the deletion of the file. Click on **Cancel** to cancel the deletion of the file.

7 Reminder Files

You can generate a reminder file to remind you of the data to be provided to CCMC or to have a view of the actual state of your data within the CCMC database.

The use of a reminder file is optional.

The reminder file facility is only applicable for the following modules:

- National Implementation
- > ICS
- National titles

Select a module: National Implementation

Technical Body titles and scopes

The reminder file is identical in structure to the file to be delivered to CCMC. You can therefore manually update the reminder file and then upload it to CCMC (in Excel format).

Click on the tab Create Reminder Files to access the reminder files functionality.

load Files Create	Reminder Files						
Create:							
Criteria:							
List of European Sta	indards for which data he	s not been provided by DIN 🗾					
Date:		From:	To:				
None	•	17		17			
		e.g. 2011-06-06	e.g. 2011-i	06-06			
		-	e.g. 2011-1	06-06	Over etc. und		1
Format: ⓒ Xml C E	ccel (xls) 🗹 Compres	-	e.g. 2011-i	D6-06	Create rei	minder file	
	ccel (xis) 🔽 Compres	-	e.g. 2011-	36-06	Create rei	minder file	
	ccel (xis) Compres	-	e.g. 2011-1 From	16-06 To	Create rea	minder file	
Reminder files:		- s file				minder file	Ĩ
Reminder files: Date	Options	s file Criteria			Format		li
Date 2012-06-01	Options Missing	s file Criteria None	From	То	Format XML	0	
Date 2012-06-01 2012-05-31	Options Missing Missing	s file Criteria None Date of Availability	From	То	Format XML XLS	@P	
2012-06-01 2012-05-31 2012-05-29	Options Missing Missing Missing	s file Criteria None Date of Availability None	From 2011-05-01	To 2011-12-31	Format XML XLS XLS		

This screen is divided into 2 parts:

- **1) Create:** contains the different selection criteria with the possibility to generate the reminder file (see § 7.1).
- 2) Reminder files: contains the list of all the generated reminder files with the possibility to download them (see § 7.2) or to delete them (see § 7.3).

Notes:

- The tab 'Create Reminder files' is not displayed when the module does not require reminder files (e.g. CEN-CENELEC Infopro).
- The reminder files will be kept for 3 months.

7.1 Create Reminder File (criteria)

Select your criteria (criteria in dropdown list, checkbox, date, format... depending on the module) and then press on **Create reminder file**.

					M Cr	ontact 💮	FAO 🏠
	IPROJEX					Matarrese	
Create: Criteria:	Reminder Files						
List of European Sta	ndards for which data has no	t been provided by DIN 💌					
Date: None		From:	To: e.g. 2011-1	D6-06			
Format:	cel (xis) 🔽 Compress file				Create rer	ninder file	
Format: © Xml © Ex	cel (xis) 🛛 🗹 Compress file				Create rer	minder file	1
	cel (xds) 🔽 Compress file Options	Criteria	From	То	Create rer	ninder file	Î
Reminder files:			From	То		ninder file	-
Reminder files: Date	Options	Criteria	From 2011-05-01	To 2011-12-31	Format		-
Pate 2012-06-01	Options Missing	Criteria None			Format XML	er.	
Date 2012-06-01 2012-05-31	Options Missing Missing	Criteria None Date of Availability			Format XML XLS	er XII	
Date 2012-06-01 2012-05-31 2012-05-29	Options Missing Missing Missing	Criteria None Date of Availability None	2011-05-01	2011-12-31	Format XML XLS XLS		

Clicking on the **Create reminder file** button launches the generation of the reminder file.

The Auto refresh in 6 sec. functionality is displayed at the right top of the list of reminder files. Once the reminder file is generated, this text disappears and a new record is added at the top of the list of reminder files (see § 7.2).

<u>Note</u>: The generation of the reminder file can take several minutes. It is not necessary to stay within this screen or within the application during this time. You can choose to leave the application and return at a later time to download the file.

7.2 Download Reminder File

The Reminder files data grid contains the list of all the generated reminder files for the selected module.

Field	Description
Date	Date on which the reminder file was generated.
	Note: by default, the list is sorted by date (the most recent on top).
Options	Displays the different criteria selected.
Criteria	
From - To	
Format	Format of reminder file (XML, XLS).

iPROJEX – General User Guide

2017-07-12

Field	Description
Download reminder 🕑 🏭	Download reminder file (see § 7.2)
	Delete reminder file (see § 7.3)

Click on 📴 or 🎽 (depending on the format of the reminder file you created) to download the reminder file.

	I Implementation 💌						
pload Files Create	Reminder Files						
1) Create:							
Criteria:							
List of European Sta	ndards for which data has	not been provided by DIN 💌					
Date:		From:	To:				
None		e.g. 2011-06-06	e.g. 2011-	06-06			
		-9.2011	0.5.2011				
Format: • Xml C Ex	ccel (xls) 🔽 Compress	file			Create re	eminder file	
Format: • Xml · Ex 2) Reminder files:	ccel (xls) 🗹 Compress	Ωle			Create re	eminder file	
	ccel (ds) Compress Options	file Criteria	From	То	Create re	eminder file	
Reminder files:			From	То		eminder file	-
Reminder files: Date	Options	Criteria	From 2011-05-01	To 2011-12-31	Format		
Date 2012-06-01	Options Missing	Criteria None			Format XML	9	
Date 2012-06-01 2012-05-31 2012-05-31	Options Missing Missing	Criteria None Date of Availability			Format XML XLS	€g XI Download	
Date 2012-06-01 2012-05-31 2012-05-29	Options Missing Missing Missing	Criteria None Date of Availability None	2011-05-01	2011-12-31	Format XML XLS XLS	er XII	
Date 2012-06-01 2012-05-31 2012-05-29 2012-05-24 2012-05-24	Options Missing Missing Missing Missing	Criteria None Date of Availability None Date of Availability	2011-05-01 2011-05-01	2011-12-31 2011-11-30	Format XML XLS XLS XLS	€g XI Download	

7.3 Delete Reminder File

Click on 🗑 to delete a reminder file.

Select a module: National Implementation 💌

Create:								
riteria:								
List of European Sta	ndards for which data has	not been provided by DIN 💌						
Date:		From:	To:					
None	•	17	101	17				
		e.g. 2011-06-06	e.g. 2011-0	16-06				
Format: ⓒ Xml O Ex	cel (xis) 🔽 Compress	file			Create re	ninder fil	e	
	cel (xis) 🔽 Compress	file			Create re	ninder fil		
	cel (ds) 🔽 Compress Options	file Criteria	From	То	Create re	ninder fili	e	
Reminder files:			From	То		minder file		
Preminder files:	Options	Criteria	From 2011-05-01	To 2011-12-31	Format	0) X I		4
Date 2012-06-01	Options Missing	Criteria None			Format XML	-	Î	<u> </u>
2012-06-01 2012-05-31	Options Missing Missing	Criteria None Date of Availability			Format XML XLS		iii iii iii Delete this	
Date 2012-06-01 2012-05-31 2012-05-29	Options Missing Missing Missing	Criteria None Date of Availability None	2011-05-01	2011-12-31	Format XML XLS XLS	ee XI XI		¢

The following confirmation window is then displayed:

-	Delete item	×
	Are you sure you would like to delete the item?	
	OK Cancel	

Click on **OK** to confirm the deletion of the reminder file. Click on **Cancel** to cancel the deletion of the reminder file.

Annex 1 – Example of e-mail notification – Load log

IProjex: National Implementation DIN_2012-04-24 XLS Load Log - Message (HTML)	_ 🗆 X
Message Developer Adobe PDF	0
🚘 🤤 🚔 🔀 🎦 🍪 🕸 Safe Lists - 🚪 🧡 🚱 🏦 Find	
Reply Reply Forward Delete Move to Create Other Block Not Junk Categorize Follow Markas	
Respond Actions Sender Up Up Up Select * Respond Actions Junk E-mail Ø Options Find	
From: Mail Projex	Sent: Thu 24-05-2012 15:11
To: Colinia Cécle	
Cc: Subject: iProjex: National Implementation DIM_2012-04-24.XLS Load Log	
Message 🗒 DIN-LOADLOG-12261.xls (14 KB)	
Dear Cécile Colinia,	-
Please find attached the load log of your National Implementation file DIN_2012-04-24.XLS uploaded to CCMC on 2012-05-24.	
Kind regards,	
PROJEX Team	
Competence Centre - EDP	
Several Centered	
Avenue Marnix 17 - 1000 Brussels, Belgium Tel: +32 2 550 08 22 - Fax: +32 2 550 08 19	
projex@cencenelec.eu	
Confin Follow us on social media platforms!	
CEN - European Committee for Standardization	
CENELEC - European Committee for Electrotechnical Standardization www.cen.eu - www.cenelec.eu - www.cencenelec.eu	-
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your email software. Thank you for your co-operation.	