

IT Tools Training of 2018-09-25 Questions & answers

CEN-CENELEC Projex-Online application

Questions asked by the Attendees	Answers from the Presenter
With reference to the meetings appearing on Projex-Online, do we inform our CCMC contact or send a note to the Projex support email address? I noted recently for one of my TCs the meeting information was not up to date.	Indeed, you need to inform the Digital Production team by sending an e-mail to dataservice@cencenelec.eu
Can you please advise about the contact email for arranging CEN etrans access or will CEN livelink login details work for access to etrans?	Please send request for eTrans access to itsupport@cencenelec.eu
Does the visual timeline show the hard deadlines - the limit dates?	When a Work Item is under a specific alert, it also appears in the timeline. Otherwise, it shows the dates planned for the Enquiry, Formal Vote stages and the Publication
I was told by TPM, that I - as TC secretary - should make some input into Projex, if one of my project reaches a further stage. I did not find where I could.	No input can be done via Projex-Online directly. For CEN, decisions related to further stages for a WI (Enquiry, Formal Vote, decision after review) can be submitted via the Projex-Online Working Area. If you are a CEN TC secretary and your Working Area access is missing, please contact itsupport@cencenelec.eu
Hello, sorry but my questions are related to the "REALIZED" and "3YTF" sections for a WI. Once the WI activated, the 3YTF is generated. If some stages are realized by anticipation (earlier than the dates indicated in the 3YTF), could you please confirm that only the 3YTF dates apply? (e.g. for a WI on 3YTF, CEN Enq closure date is 2018-05-24, the dispatch of the FV draft to CCMC is 2019-01-24. In reality (realized), CEN Enq closure date was 2018-02-01. Shall the dispatching of the FV draft still expected for 2019-01-24 or earlier).	Deadlines are indeed in the column 3YTF and are not adjusted even if the previous stage was realized before. Concerning your Work Item, the deadline to send the Formal Vote draft to CCMC remains 2019-01-24.
What does mean Merged or Split WI	A split status means that a project has been split into several parts (e.g. a project for prEN 12345 has been split

Status?	in two new work items prEN 12345-1 and prEN 12345-2). The merge status is the opposite, several part of a project standard have been merged into 1 single part.
How to create the "meetings" information on the CEN TC page?	Please send an e-mail to dataservice@cencenelec.eu in order to have the meeting registered in the database.