

European Standardization Organizations

Webinar for CEN-CLC/JTCs Officers - New process for the approval of NWIs

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Webinar moderator





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Question and Answer You 04:36 PM When is the next session?

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|-------------------------|------|
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Your speakers today





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- 1. BT decision on 'Delegation of NWI approval to JTCs'
- 2. BT decision on 'on '5-countries rule"
- 3. How to: Adoption of NWIs in CEN-led JTCs
- 4. How to: Adoption of NWIs in CENELEC-led JTCs

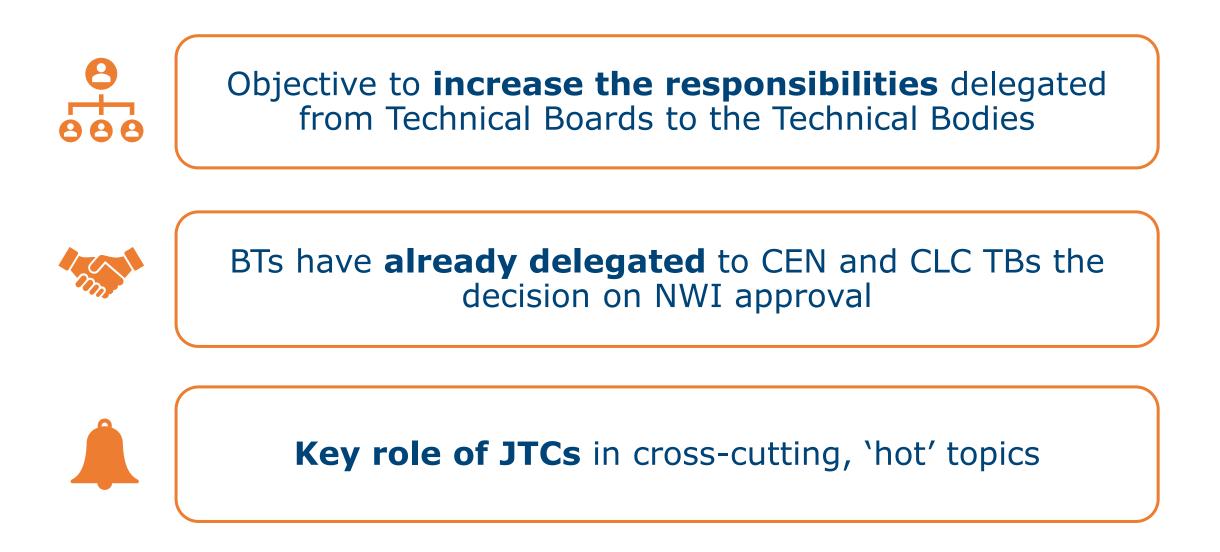
Cen GENELEC

Glossary

- BT: Technical Board
- CIB: Committee Internal Ballot
- ENQ: Enquiry
- FV: Formal Vote
- hEN: Harmonized European Standard
- JTC: Joint Technical Committee
- ► TB: Technical Body
- ► TBO: Technical Body Officer
- CCMC: CEN and CENELEC Management Center
- ESO: European Standardization Organization
- WG: Working Group
- NWI: New Work Item



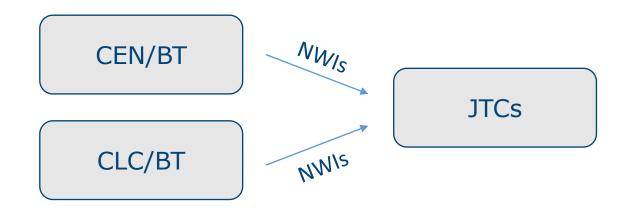




Decisions CEN/BT 059/2024 and D178/033 on 'Delegation of NWI approval to JTCs'



On 2024-10-16, **BT decided to delegate the approval of NWIs to CEN-CLC/JTCs** based on **the Secretariat lead principle**



The Secretariat lead principle





The decisions for NWI approval will be taken through an **8-week** consultation period* via the:

- CEN CIB for those CEN-CLC/JTCs under a CEN Member secretariat;
- CLC NWI eVoting tool for those CEN-CLC/JTCs under a CENELEC Member secretariat;

* weighted vote for ENs and TSs, and simple majority for TRs

Approval stages (ENQ, FV)

The approval stages on the WI will take place using the tools of the organization having the Secretariat lead

Unless the JTC deems that, based on the content, a specific Work Item should be voted upon through the channels & tools of the other organization





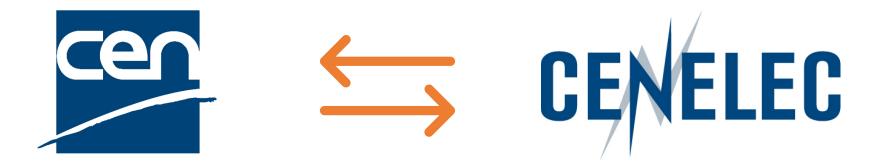
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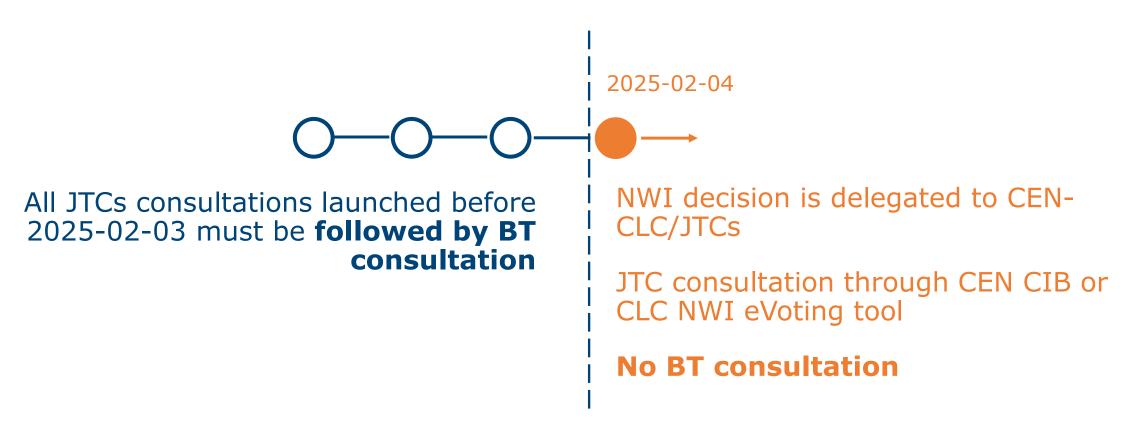
- The WI lead may be changed from the organization having the Secretariat lead to the other organization only once:
 - when launching the ballot for the NWI approval, at the JTC's discretion;
 - at any time before submission to CCMC for Enquiry for ENs and before submission to CCMC for Vote on TSs and TRs, via a JTC decision (simple majority);



Applicability



This decisions applies to WIs that are launched for approval as of 4 February 2025





- Repealed: decisions BT 027/2023 & D175/011 on the fast-track procedure for new projects under ISO/IEC JTC 1 'Information technology'
- ► Amended: decisions BT 049/2017 & D157/041 on the creation of Joint Technical Committees (JTCs) as regards to the NWI lead →

"the leadership is allocated per Work Item, i.e. each WI is associated to one ESO and not per TC Secretariat;"

Reminder: Approval system and EU Reg 2480/2022



- ► Voting outcomes in line with provisions of **EU Reg. 2480/2022**:
 - **Double counting** &
 - Approved, disapproved and pending outcomes

JTC secretary to ensure the **correctness of data** concerning whether the standard is 'mandated' or not

For `mandated' NWIs, if the outcome of the ballot/vote is pending, an action is expected by the JTC

<u>Vote Calculator – CEN</u> <u>Vote Calculator - CENELEC</u>

Decisions CEN/BT 060/2024 and D178/034 on `5-countries rule'



BT decided that:

- the commitment of at least 5 countries is required for a NWI to be approved, except for adoptions, without modifications, of existing ISO/IEC standards as ENs;
- Members have to express their commitment to participate to the work during the vote on the NWI approval;
- after the closure of the vote, if there are less than 5 countries committed, the JTC Secretary has 4 weeks to reach out potential interested Members amongst those that voted positively. If after those 4 weeks, there are still less than 5 Members, CEN-CLC/JTCs can ask CEN and CENELEC BTs for a derogation.



What if the ballot/vote outcome for NWI approval is positive but less than 5 countries are committed?

- JTC secretary has 4 weeks to find potential interested countries:
 - ► CIB (CEN-led JTCs): register the decision through Working Area
 - ▶ eVoting (CEN-led JTCs): send an email to dataservice@cencenelec.eu



► Take a JTC decision and contact your sectoral PM

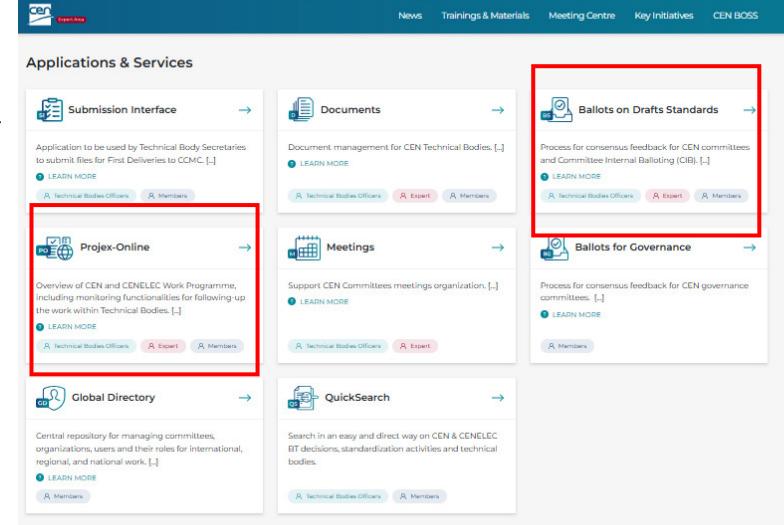


How to Adoption of NWIs in CEN-led JTCs

Where to find the tools?



CEN Expert Area





► **Step 1**: Download New Work Item form proposal from CEN BOSS

| | TECHNICAL STRUCTURES STARTING NEW WORK DEVELOPING DELIVERABLES MAINTA | INING DELIVERABLES REFERENCE MATER |
|-----------------------|---|--|
| Proposal for new work | Proposal for new work | |
| | This page specifies the actions required to receive, log, evaluate and decide on proposals for new standards projects and to communicate the decisions taken. | Guidance docs + |
| | 1 PROCESS 1.1 Proposals for new work may originate from: | Related decisions + |
| | a CEN Member; a CEN Technical Committee (CEN/TC); | Forms & Templates + |
| | the EC or EFTA Secretariat; an international organization; a European trade professional technical experimetics | Useful Hyperlinks + |
| | a European trade, professional, technical or scientific organization. 1.2 Proposals for new work are introduced as follo | ws: |
| | For new work not falling within the scope of an existing CEN/TC: 'New activity field pi CCMC; | |
| | For new work falling within a scope of an existing TC: 'New Work Item proposal' form CEN/TC. | shall be used and submitted to the concerned |
| | 1.3 Proposal for new work using the 'New activity (Flowchart) | field proposal' form |
| | 1.3.1 The originator sends a 'New activity field proposal' form to CCMC. | |



▶ Step 2: Fill the New Work Item form

| New Work Item | Proposal |
|-----------------------------|-----------------------------|
| * to be attached to the CIB | |
| TC name – TC title | |
| Secretariat: | Proposal documented in N xx |
| Date of circulation: | Closing date for voting: |
| Decision reference: | Decision date: |

Proposal 0. This proposal relates to

C

the adoption of a New Work Item in the committee's work programme (stage 10.99)

the adoption of a Preliminary Work Item in the committee's work programme (stage 00.60)

the activation of a Preliminary Work Item in the committee's work programme (stage 10.99): PWI XXXXX

1. Deliverable

European Standard (EN)

Technical Specification (TS)

Technical Report (TR)

2. This item corresponds to

A new project

An amendment to the EN XXX

The revision of EN XXX

The conversion of TS XXX into an EN XXX

The revision of TS XXX

The revision of TR XXX

2.1 - Only for WIs of CEN/TCs (not applicable to CEN-CLC/JTCs WIs); if this item corresponds to an amendment/revision of an EN indicate if:

the scope will change (weighted vote required - select the right option in the CIB)

The scope will not change (simple majority vote required - select the right option in the CIB)

3. Explain the purpose and give a justification for this proposal (max 4000 characters). This text should provide information on technical topics to be discussed.

16. The project is based on

No document from another organization

Identical

An ISO or ISO/IEC document (not covered by a parallel procedure)

Non-identical ISO/IEC project reference ISO/IEC project ID: Publication date: A document from another organization than ISO or ISO /IEC.

Note: Please explain the purpose and give a justification for this proposal in Section 3.

 \boxtimes



| 19.1 - For ENs This section applies only to V | ped by a CEN-CLC/JTC (with CEN | s (excluding ISO adoptions), WIs | s under VA with CEN lead only and ly to the adoption of PWIs. For JTC: |
|--|--|---|--|
| Project start date (10.99) | Dispatch of 1st WD (20.60) | Dispatch of ENQ (30.99) | Dispatch of FV draft (45.99) |
| <u>xxxy-mm-dd</u> | It is half the number of weeks planned for ENQ (30.99) | <u>xxxx-mm-dd</u> | <u>yyyy</u> /mm/dd |
| | For CEN/TC: automatically calculated via Working Area | For JTC only: to indicate the duration in weeks from <u>10.99</u> 10.99 + X weeks | For JTC only: to indicate the duration in weeks from <u>40.60</u> <u>40.60 + X weeks</u> |
| | For JTC: date will be added by <u>CCMC</u> | | |

| 20. Related | l standardization request | (s) (formeri | y mandate): | ٦ |
|-------------|------------------------------------|--------------|-------------------------------------|---|
| D No | | | | |
| □ Yes (ple | ase specify): | | | |
| | | | | |
| 21 Related | directive(s)/regulation(s | | | - |
| | aneedve(s)negulation(s) | | | |
| □ Yes | Directive/ Regulation reference | Candidat | e for citation in Official Journal? | |
| | | 🗆 No | □ Yes | |
| | | 🗆 No | □ Yes | |
| | | | | í |



- **Step 3**: JTC secretary to review the proposal
- Step 4 (recommended): JTC secretary to insert NWI info into Projex-Online working area → save → create pdf → DO NOT REGISTER THE DECISION

| C A | | | | | onTypeId=1&DecisionTyp | | | |
|--------------|----------------------------------|-------------------|-----------------|-------------------------|------------------------|-----------------------|--------------------------|----------|
| naged bookma | arks 📙 Imported From | NIE M Kronos EFFI | JENT Sc Circabo | Schedule World Cl | Notification System | S Employee Self Servi | 🕽 IR2_E.pdf 🛛 🔯 Google T | ranslate |
| 50.20 | Submission to Formal Vote | | + 8 wee | | | | | |
| 50.60 | Closure of Formal Vote | | + 8 wei | | | | | |
| 60.55 | DOR/Ratification | | + 4 we | | | | | |
| 60.60 | DAV/Definitive text available | | | 513 | | | | |
| tion 9 - Re | lation with Standar | dization Request, | Directive/Regul | ation and/or Legislatio | on/Policy | | | |
| tion 10 - In | tellectual Property | Rights (IPRs) | | | | | | |
| tion 11 - Cl | EN member comm | tment and result | of vote | | | | | |
| view your c | lata | | | | | | | |
| iew decisio | on reference and s | ubmit to CCMC | | | | | | |
| | | Ibmit to CCMC | | | | | | |



► Step 5: Launch of Committee Internal Ballot (CIB)

- ▶ 8-week CIB
- ▶ NWI proposal to be attached
- Preliminary work items (PWI) can be adopted during a meeting (if announced 2-month)

| 1 | | | | | | | | | | 2 | |
|---------|--|----------------------------------|------------------------|-----------------------|---------------------|-----------|----------------|---------------------------------|--------------------------------|---|--------------------------------------|
| Com | mittee Internal Balloting | | | | | | | npargana@cencenel 2024-12-09 | ec.eu | | |
| All or | pen | | | | | | | Tools 💎 Help | ∇ | | npargana@cencenelec.eu 2024-12-09 |
| _ | All open New last 2 weeks Closin | g in 2 weeks Closed last 2 weeks | All pending Search | | | | | | | | Tools 👽 Help 👽 |
| O E | ballots found 🖃 | | | | | | | New Ballot | | | New Ballot 🗢 |
| Ту | /pe Committee | Reference | | Vo | ote Ope | ning date | Closing date 🔶 | Role | | Opening date 3 YTF for development EN, TR & TS - 9 mth Toler | |
| Th | here are no ballots which meet these criteria. | | | | | | | | | Activation of a Preliminary Work Item Ad hoc Committee Internal Ballot | |
| | | | | | | | | | | Adoption of a New Work Item Adoption of a Preliminary Work Item | |
| | | | | | | | | | | Adoption of the final draft for Formal Vote | |
| 3 • | ommittee Internal Balloting | | | Adoption of a New Wor | rk Item | | | nparga | na@cencenelec.eu 2024-12-09 | | |
| _ | All open | | | | | | | | Is 💎 Help 💎 | | |
| | Committee selection | | Ballot Information | | Questions & Answers | | Reference E | Documents | | | |
| | Create ballot in Committee: | | Select a Committee 🗸 * | | | | | | | | |
| | | | | | | | | | | | |
| © CEN-C | | | [| Next >> G | Tancel | | | | | 2025-01- | 23 |



- ► Step 6: Closure of Committee Internal Ballot (CIB)
- ► **Step 7**: Registration of decision in Projex-Online Working Area (<u>mandatory</u>)

| CENELEC Projex-Online | | Projex-Online Working Area |
|--|---|--|
| fou are here: Home My Projex-Online CEN CENELEC Submit My Favourites | 🖂 Contact 💡 FAQ 🔹 Help Last update: 2024-12-06 🛕 Nuno Pargana 🄑 Sign Out | Adoption of a New Work Item Technical Committee: CEN/TC 155 - Plastics piping systems and ducting systems Decision reference: CEN/TC 155 805/2016 Date: 2016-12-28 Proposal documented in: CEN/TC 155 N 99 |
| Select favourite ✓ Select favourite ✓ Quick Navigation Select a committee ✓ Select a mandate ✓ Select a directive ✓ Complex Search | Working Area Image Quality Check | Section 1 - Complete type of deliverable and item description |
| | | Section 2 - Complete drafting body, title and scope |



► **Step 8**: Circulation of JTC decision via SD Docs

| w Members list | | Result of voting |
|--|--------------------------|---|
| _ | | Ballot Information |
| General Meetings Decisions Projects Member area Mail archive | | Ballot reference Adoption of NWI - Revision of EN 16757 Ballot type CIB-NWI English title Decision 664/2024 (revision of EN 16757 under new draft standardisation Opening date Opening date 2024-09-28 |
| Committee documents | See all documents | Closing date 2024-11-28 Note |
| ↑ Title | Modified Expected action | Result of voting (National Members having abstained are not counted in this vote.) |
| 438 Systematic review of EN 15564_2008 - Decision 669-2024 and result of vote | 2024-12-04 Info | DISCLAIMER This voting result is calculated based on IR2, Clause 6.4 'Decisions concerning Standi Requests and related mandated work'. The counting of the votes of Blue-Type Members (from EEA countries) is by default displayed on this voting report. If the voting result is pen litem has to escalade to the Technical Board for final decision in line with CEN-CENELEC |
| 437 Systematic review of EN 15422_2008 - Decision 668-2024 and result of vote | 2024-12-04 Info | Regulations Part 2, clause 6.4. TCs are expected to carry out a preliminary assessment of t result so that to provide advice to BTs for an informed decision. Approved by National Members |
| 436 Systematic review of EN 14474_2004 - Decision 667-2024 and result of vote | 2024-12-04 Info | National Members approving: 13 National Members disapproving: 0 Number of Members approving: 100.000 % (requirement >= 55 % |
| 435 Systematic review of EN 13198_2003 - Decision 666-2024 and result of vote | 2024-12-04 Info | Weighted percentage of Population approving: 100.000 % (requirement > Blue-Type Members approving: 12 Blue-Type Members disapproving: 0 |
| 434 Decision 6642024 - Adoption of Wi 00229219 - Revision of EN 16757 | 2024-12-03 | Number of Blue-Type Members approving: 100.000 % (requirement >= Weighted percentage of EEA (Blue-Type) Population approving: 100.0 (requirement >= 65 %) |
| 433 Decision 6632024 - Adoption of WI 00229220 - prEN-PCP | 2024-12-03 | |

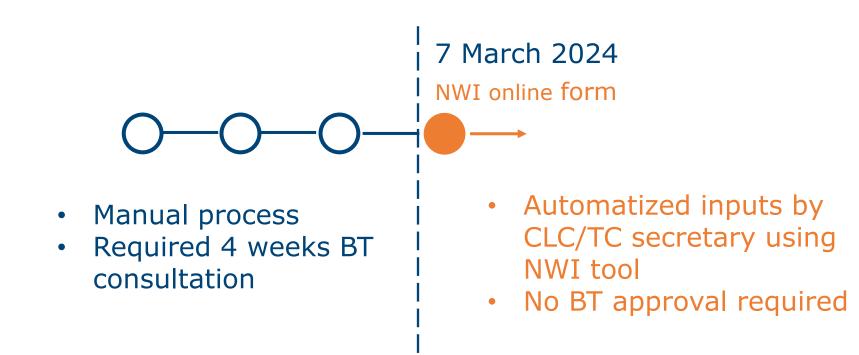


How to Adoption of NWIs in CENELEC-led JTCs

Adoption of NWI – NEW process for CLC since 7 March 2024

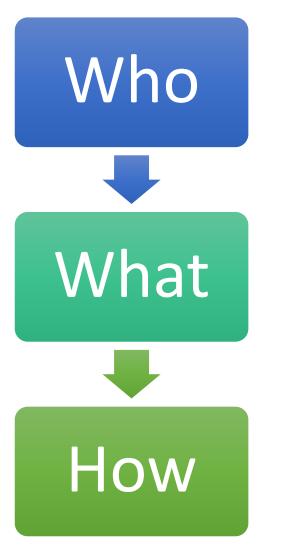


New process: Simplifying PWI and NWI procedure by replacing the manual form with automatized inputs



New online form





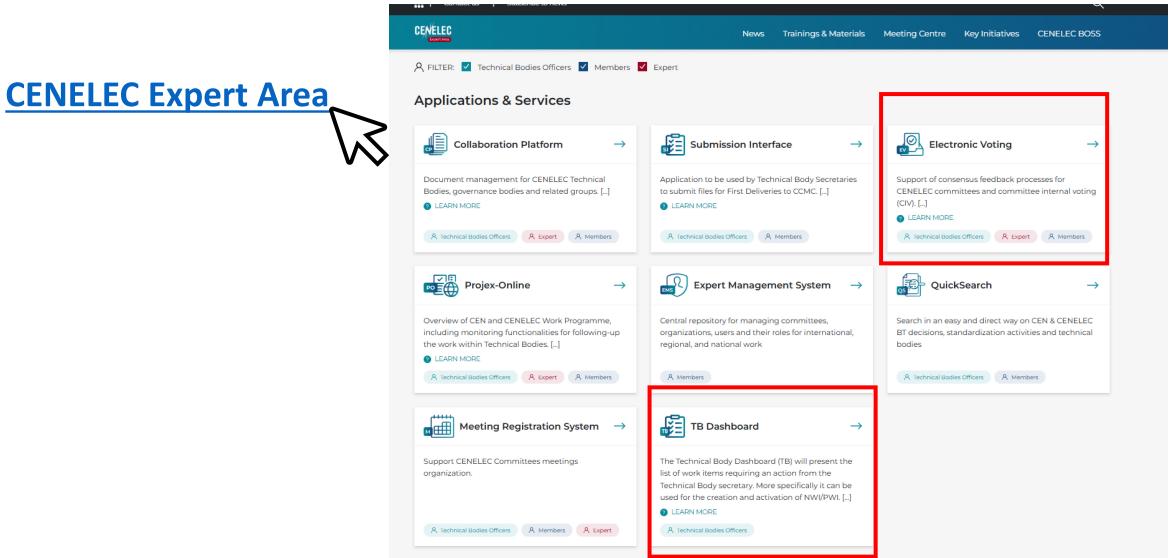
- JTC technical body Secretaries, Assistant Secretaries, Acting Secretaries, BTTF Convenors.
- No access for Sub-committees and Working Groups.

- Creation of EN, HD, TS, TR, European amendments (including Common mods when not developed in //), activation of PWI.
- WIs under // procedure (FA) and Common Mods in //.
 - NWI online form:
 - Technical Body Dashboard tool
 - eVoting tool

Where to find the tools?



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Getting started!

► Go to <u>CENELEC Expert Area</u> to access TB dashboard

- Select your JTC
- To activate a PWI
 - ► Select the WI
 - Click on 'Activate PWI'
- To create a NWI
 - Select the deliverable type from drop list
 - Press 'Create'
 - Follow next slides

| DASH | HBOAR | D | 2 | | | | |
|-----------------------------|--------------|--|-----------------|-------------------|-----------------|----------|-------------|
| Work Items European Star | idard (EN) 🗸 | CLC/TC 59X V Create | | Select TB to mor | nitor: CLC/TC S | бөх ⊗ | |
| > Grid filter | rs | Work Items | | | | Actions | |
| "в 1̂↓ | WI num. ↑↓ | Reference & Title ↓ | Stage code ↑↓ | Туре | Deadline | Status | Status Date |
| ELC/TC 59X | 61373 | Methods for measuring of the energy consumption for professional and commercial appliances for preparation of coffee and hot beverages | 00.60.0000 ⑦ | Activate PWI | 7/09/2018 🛈 |) | |
| CLC/TC 59X | 67059 | prEN 50XXX Compatibility of induction hobs and cookware | 00.60.0000 ⑦ | Activate PWI | 18/04/2021 ① |) | |
| CLC/TC 59X | | | | Create NWI/PWI | | Drafting | 13/07/2023 |



Creation of NWI – step by step



Fill in all mandatory fields in the online NWI form NOTE: The information requested are similar to NWI form (word file) previously used and available on CENELEC BOSS

| | Date of proposal: 2024-02-22 ③ Deliverable: European Standard (EN) |
|--|--|
| CENELEC New Work Item Proposal TC Name: TC_NAME TC Tale: TC_TILE Secretariat: NC Date of proposal: (YYY+MACD) | - Section 1 - Information of the work item |
| Information on the Work Item Title: English Zille_AA French (restoral) Zille_E | Proposal relates to: the creation of a new Work Item in the committee's work programme (stage 10.99) the creation of a Preliminary Work Item in the committee's work programme (stage 00.60) |
| German (soforal) | ③ English: mandatory This field is mandatory. |
| This proposal relates to: 0 the creation of a new York law in the committee's work programme (stage 10.060) the creation of a Penilmany Work law in the committee's work programme (stage 10.00) 0 the anyation of a Penilmany Work law in the committee's work programme (stage 10.00) the anyation of a Penilmany Work law in the committee's work programme (stage 10.00) | French: optional |
| PRI PRI_SR Type of deliverable: Technical Specification Technical Specification European Standard Harmonication Document Technical Specification Technical Report This item corresponds to: | German: optional |
| | ③ Scope: mandatory |
| © CEN-CENELEC 2025 | This field is mandatory. Webinar for CEN-CLC/JTCs Officers - New process for the approval of NWIs 2025-01-23 3 |

Creation of NWI – step by step



- Check if all mandatory fields are filled (there should be no red field)
- Press 'Submit to CCMC'
- CCMC PM will receive the request to validate

| - Section 4 - Projec | t management | | | |
|-----------------------|--------------------------------|--------------|--|--|
| - Section 5 - Relatio | on to the European legislation | and policies | | |
| A draft or outline | is attached | | | |

Approval of NWI – step by step



- After validation of CCMC PM
- The NWIP will be automatically sent out for approval Via electronic Voting tool (8 weeks)

| CENELEC EUROPEAN COMMITTEE FOR ELECTROTECHNICAL STANDARDIZ | TATION | | | HA | T | | |
|--|--------------------------|-----------------------|-----------------------|------------------------|---------------------|-----------------|----------------------|
| Technical Documents Ope | n for vote | | | | | | |
| Technical Documents Man | | S OPE | | COMM Parallel Votes | ent | | |
| Form-Comments.dotx | | | | | /Is Nooshin Amirifa | ar (xs-namirifa | ar) 🕝 Log out |
| Group by : Autofilter | ✓ X Reset | | | | | | × |
| CLC Vote IEC Vote | Reference | Project 🔺 Number 🔻 | Туре | Technical Body | Closing Date | IEC 🌲 | Downloads |
| | All 🗸 | | All V | CLC/TC 13 V | All 🗸 | | |
| | prEN IEC 62056-8-11:2025 | 75819 | parallel vote on cdv | CLC/TC 13 | 2025-04-04 | Y | 🔑 368 kB 🔑 616 kB |
| | CLC/prTS 50XXX | 81265 | vote on new work item | CLC/TC 13 | 2025-03-14 | Ν | 년 EN |
| | | | | | | | _ |





In EMS allocated by NCs Same access as "Voting"

- Same access as "commenting (enquiry)"

Approval of NWI – step by step



- Important note while voting (for voters)
 - ▶ The participation of minimum 5 countries is mandatory
 - Meaning at least 5 countries voting `in favor' and `suggest an expert'

| Vote : | In favour | O Against | 0 | Abstain |
|-------------------------------|--------------------------------------|---|------------|------------------------------|
| Participation : | We are committed to participating as | ctively in the development of the project | et. | |
| Suggested last name, first na | first name and e-mail of expert: | Last name | First name | email |
| | | Last name | First name | email |
| | | Last name | First name | email |
| | | Last name | First name | email |
| Additional information : | country, with any remarks concernin | r relevant documentation existing in ou g their application if necessary and as well as copyright and IPR informati | | ided in commenting template) |

► For secretaries: At closure of vote, make sure that there are 5 countries committed; if not → take action

Overview of the process - recap



- 1. JTC secretary to fill in the NWI form via the New Online Tool
- 2. CCMC PM checks the correctness of data in the form. Once correct, CCMC PM submits the document
- 3. The IT system pre-registers data in database and creates NWI Ballot on Voting System Platform (similar to CDV or FDIS Ballot).
- 4. Voters, as identified in the EMS receive notification via email of NWI. The vote is cast on Voting System Platform (8 weeks)
- 5. NWIs approval: Weighted vote for EN, HD, TS; simple majority for TR
- 6. At closure of vote, JTC secretaries shall make sure that there are 5 countries committed, if not \rightarrow take action

Key take aways





Good news!

BTs have delegated the approval of NWIs to CEN-CLC/JTCs based on the Secretariat lead principle



We are not re-inventing the wheel

CEN CIB for CEN-CLC/JTCs under a CEN Member secretariat; CLC NWI eVoting tool for CEN-CLC/JTCs under a CENELEC Member secretariat



Make sure you have 5 countries

committed to participate to the work (but derogation by BT can be requested)

Useful links



CEN

- CEN and CENELEC IT Tools training day
 - ► CIB
 - Working Area
- Webinar 'Measures to comply with new EU Reg. 2022/2480 amending EU Reg. 1025/2012' - Experts CEN

CENELEC

- Webinar for CENELEC TBOs New process for the approval of NWI, including TS & TR - Experts CENELEC
- Training for newly appointed CEN & CENELEC Technical Body Officers Experts CENELEC
- Webinar 'Measures to comply with new EU Reg. 2022/2480 amending EU Reg. 1025/2012' Experts CENELEC



European Standardization Organizations

Thanks for your attention!

Upcoming webinars/events:

2025-02-24 - Workshop 'Development of complementary Product Category Rules under the CPR: status and next steps'

2025-03-20 – Conference European standardization supporting new legislative cybersecurity landscape

2025-03-12 - Webinar 'How can CEN/TC 442 support digitalization of data in design and product standards'