



EUROPEAN COMMITTEE
FOR ELECTROTECHNICAL STANDARDIZATION

Webinar for CENELEC TBOs - New process for the approval of NWI, including TS & TR.

2024-02-22

Webinar moderator



Els SOMERS

Project Manager

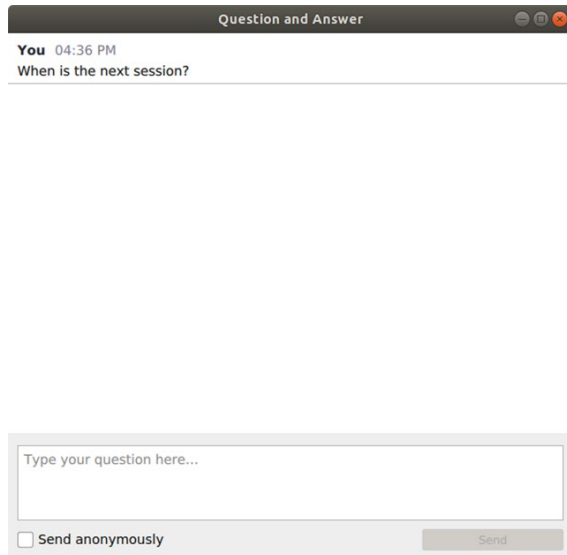
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CEN-CENELEC

esomers@cencenelec.eu

Get the most out of the webinar today

- ▶ You are muted
- ▶ Use the Q&A panel to submit your questions



The screenshot shows a 'Question and Answer' panel. At the top, it says 'You 04:36 PM' followed by the question 'When is the next session?'. Below the question is a text input field with the placeholder 'Type your question here...'. At the bottom left of the input field is a checkbox labeled 'Send anonymously', and at the bottom right is a 'Send' button.

- ▶ This webinar is recorded
- ▶ Talk about us on Twitter [#training4standards](#) [@Standards4EU](#)

Your speakers



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PRESENTING 3 BT DECISIONS

- ▶ Decision D175/005 on 'new CLC process for NWIs approval'
- ▶ Decision D174/001 on 'TSs & TRs development timeframe'
- ▶ Decision D175/C094 on 'Revised NWI form' to reflect the new TS & TR development processes

All connected, with new applicability date: 7 March 2024!

Decision D175/005 on 'new CLC process for NWIs approval'

Decision D175/005 on 'new CLC process for NWIs approval'

- Considering
 - BT Decision D172/C118 on the agreement in principle with the process for delegating NWI requests, while awaiting implementation of necessary IT tools;
 - that the IT tools will be completed at the end of November 2023;
 - the discussion in the BTWG 128-3 meeting of 2023-09-28
- decided to start implementing, provided the availability of IT tools, as of ~~1 February~~ **7 March 2024**, the new process for the approval of NWIs as described in Annex 1, not requiring any longer the formal approval of CLC/BT;
- agreed that in the new eVoting tool, **weighted vote will apply for the approval of NWIs intended to become EN, TS and HD, while TRs will be approved via simple majority**, in line with corresponding voting criteria at Enquiry and/or (Formal) Vote in Clause 6 of IR2;
- asked CCMC to **organise a webinar for TBOs** and update BOSS pages accordingly.

It applies to

- Those NWIs that are launched for approval **as of 7 March 2024**
 - Included are European amendments (incl. common mods when not developed in //) and activation of PWI
 - Excluded are WIs under // procedure (FA) and Common Mods in //

Note: NWIs from CEN-CLC/JTCs are excluded (even if with CLC lead)

- Voting outcomes in line with provisions of EU Reg. 2480/2022
 - the double counting &
 - Approved, disapproved and pending outcomes

Important that TC secretary (when filling the online form) and CCMC PM (when validating it) ensure the correctness of data concerning whether the standard is 'mandated' or not

The NWI Online Form

1. Technical Body Dashboard

- ▶ Access to the Technical Body Dashboard & the Online Form
- ▶ Demonstration of the NWI Online Form

2. eVoting

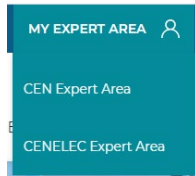
- ▶ Accesses to eVoting
- ▶ Demonstration of eVoting tool
- ▶ Vote calculation and reports

Access to the TB Dashboard



From the Expert Area > via the Technical Body Dashboard.

→ <https://experts.cenelec.eu/>



Login = IEC = CENELEC = Some national

The screenshot displays the CENELEC website dashboard. At the top, there is a navigation bar with links for 'Contact us' and 'Subscribe to news'. Below this is a header with the CENELEC logo and a navigation menu including 'News', 'Trainings & Materials', 'Meeting Centre', 'Key Initiatives', and 'CENELEC BOSS'. The main content area is titled 'LATEST NEWS' and features four news items, each with a date, a category tag, a title, and a 'READ MORE' link. The news items are: 1) 'CEN & CENELEC Technical Boards Newsletter – Vol. 17' (dated 2023-11-07, category OTHERS); 2) 'The new EU Reg. 2022/2480 and its impact on CEN and CENELEC's decision processes on deliverables under Standardization request' (dated 2023-07-07, category TRAININGS); 3) 'CEN & CENELEC Technical Boards Newsletter – Vol. 16' (dated 2023-06-22, category OTHERS); 4) 'New version CEN-CENELEC Projex-Online' (dated 2023-06-13, category IT NEWS). A 'VIEW ALL NEWS' link is located to the right of the news items. Below the news section is a filter bar with a search icon and three checked filters: 'Technical Bodies Officers', 'Members', and 'Expert'. The 'Applications & Services' section contains three cards: 'Collaboration Platform' (document management for CENELEC Technical Bodies), 'Submission Interface' (application for submitting files for First Deliveries to CCMC), and 'Electronic Voting' (support of consensus feedback processes for CENELEC committees). Each card includes a 'LEARN MORE' link.

The TB Dashboard & NWI Online Form

- ▶ To be used by:
 - ▶ Secretaries
 - ▶ Assistant Secretaries
 - ▶ Acting Secretaries
 - ▶ BTTF Convenors

No accesses for Sub-committees and Working Groups.

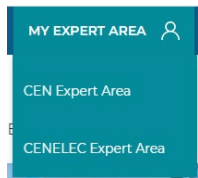
💡 Simplifies the PWI and NWI procedure by replacing the manual form with automatized inputs.

Demonstration of the NWI Online Form

Accesses to eVoting

From the expert portal > via the Technical Body Dashboard

→ <https://experts.cenelec.eu/>












Login = IEC = CENELEC = Some national

Accesses to eVoting

- ▶ In EMS allocated by NCs
- ▶ Same access "Voting"
- ▶ Same access as "commenting (enquiry)"

► Additional procedure

	CLC/prTS 50XXX	74191	vote on new work item	CLC/SR 10	2024-04-05	N	 EN
	EN 50310:2016/FprA1:2019	67911	formal vote	CLC/TC 215	2024-04-05	N	 EN
	EN 60598-1:2015/prA11	69253	enquiry	CLC/TC 34	2024-04-05	N	 EN
	EN IEC 61058-2-4:2018	64063	parallel vote on cdv	CLC/SR 23J	2024-04-05	Y	 670 kB  704 kB

Your vote (Texts + Flexible Timeframe Dates (if applicable) + Directives):

Vote :	<input type="radio"/> In favour	<input type="radio"/> Against	<input checked="" type="radio"/> <u>Abstain</u>
Additional information :	Standard(s), regulation(s), and other relevant documentation existing in our country, with any remarks concerning their application if necessary and consequences for global relevance, as well as copyright and IPR information on these documents, are attached.		
	<input type="radio"/> Yes (references provided in commenting template)	<input type="radio"/> No	

- Program will only process type of comments selected with button on left (eg : if you select file attached and enter comments directly, the entered comments will be ignored)
- Any previous comments for this vote will be overwritten/erased with that submitted now
- In case there is not five National Committees committed to participate actively in the development of the project, the result will be set to "Pending (Five Members rule)" and the proposal will be escalated to BT.
- Voting against shall be justified by comments
- In the case where you have no industry, no experts or no interest in this field we invite you to choose Abstain

DISCLAIMER

This voting result is calculated based on IR2, Clause 6.4 'Decisions concerning Standardization Requests and related mandated work'. The counting of the votes of Blue-Type Members (Members from EEA countries) is by default displayed on this voting report. If the voting result is 'pending', the item has to escalate to the Technical Board for final decision in line with CEN-CENELEC Internal Regulations Part.2, clause 6.4. TCs are expected to carry out a preliminary assessment of the voting result so that to provide advice to BTs for an informed decision.

Comment:	<input checked="" type="radio"/> <u>No comments</u>	<input type="radio"/> File attached	<input type="button" value="Choose File"/> No file chosen	Form-Comments
Reception date:	<input type="text" value="2024-02-15"/>			
Confirm vote :	<input type="button" value="Reply"/>	<input type="button" value="Reset"/>	<input type="button" value="Go to list"/>	

Your vote (Texts + Flexible Timeframe Dates (if applicable) + Directives):


Vote : In favour Against Abstain

Participation : We are committed to participating actively in the development of the project. Yes No

Suggested last name, first name and e-mail of expert:	Last name	First name	email
	Last name	First name	email
	Last name	First name	email
	Last name	First name	email

Additional information : Standard(s), regulation(s), and other relevant documentation existing in our country, with any remarks concerning their application if necessary and consequences for global relevance, as well as copyright and IPR information on these documents, are attached. Yes (references provided in commenting template) No

New Work Item

Name :		Submission :	2024-01-12	Start of Enquiry :	
Country :		Closing date :	2024-03-08	Start of Vote :	2026-01-02
Technical body :	CLC/TC 23E	Subsector :	W11		
Directive(s) :	-	Mandate(s) :	-	Supersedes :	-
Project n° :	73326	Reference :	prEN 50XXX	Reference doc :	
Title (en) :	test EN				
Title (fr) :	-				
Title (de) :	-				
NWI From :					

Vote calculation

- ▶ Same rules as for drafts and final drafts
- ▶ Impacted if the NWI proposal is under a mandate (Standardization request)
- ▶ Unweighted votes for NWI proposals on TRs
- ▶ Weighted votes for NWI proposals on ENs, HDs and TSs

Recap of main steps

- ❑ CLC/TC secretary to fill in the NWI form via the new online tool
- ❑ CCMC PM checks the correctness of data in the form. Once correct, CCMC PM submits the document
- ❑ The IT system pre-registers data in database and creates NWI Ballot on Voting System Platform (similar to CDV or FDIS Ballot).
- ❑ Voters, as identified in the EMS receive notification via email of NWI. The vote is cast on Voting System Platform (8 weeks)
- ❑ NWIs approval: Weighted vote for EN, HD, TS; simple majority for TR
- ❑ For 'mandated' NWIs, if the outcome is pending, an action is expected by TBs

**D174/001 on 'TSs & TRs development timeframe'
&
Decision D175/C094 on 'Revised NWI form' to
reflect the new TS & TR development processes**

More flexibility given to Technical Bodies (TBs) for the **development** of Technical Specifications (TSs) and Technical Reports (TRs) by BT

Removal of 52-week (1 year) limitation from stage 10.99 to 30.99!!!

BT agreed that:

TBs **plan the development time** for each homegrown NWI for TS or TR and indicate the target date for 30.99 in the new NWI online tool

Planning without time limitation (unless the WI is requested under a SReq with set deadlines)

Decision ref: CLC/BT D174/001

Applicable for all new projects as of 2024-03-07

Live demo with TS or TR

BT agreed also that:

- If no dates are filled in, the **default date** for 30.99 will be set to **52 weeks** from stage 10.99 (i.e. recommended timeframe)
- WG Convenors are encouraged to circulate working drafts to TBs (20.60) in time to allow subsequent submission to a 4-week TB commenting period (not mandatory)

- ▶ TBs shall monitor in Projex-online the development of their WIs **to ensure delivery by the set deadline** (stage 30.99) and take measures in case of delay, to avoid the risk of deletion of WIs in unjustified cases
- ▶ The initially planned (stage 30.99) for TS and TR can be **modified once** with a simple agreement of the TB Officers, in coordination with the WG Convenor, via a simple email to dataservice@cencenelec.eu
- ▶ A **Tolerance** can be requested once by the TB Officers in agreement with the WG Convenor, via a simple email to dataservice@cencenelec.eu

- In case of mandated work item, the target date shall be compatible with the deadlines set in the SReq
- TB secretaries receive an email (Alert) 12 weeks before the planned date (30.99) in order to take action
- TSs & TRs cannot be amended
- Corrigenda on TSs & TRs are allowed
- TSs & TRs can be replaced by a new edition
- TSs are reviewed at least every three years
- TRs are reviewed as appropriate, there is no time limit!

Process for TS and TR under JTCs

Same principles apply, e.g. greater flexibility, JTCs to decide on the planned dates for 30.99, BUT

the JTC secretary will have to continue introducing the target dates in **the NWI form!**

The NWI form will be presented to CEN and CENELEC Technical Boards for final approval, as per current practice.

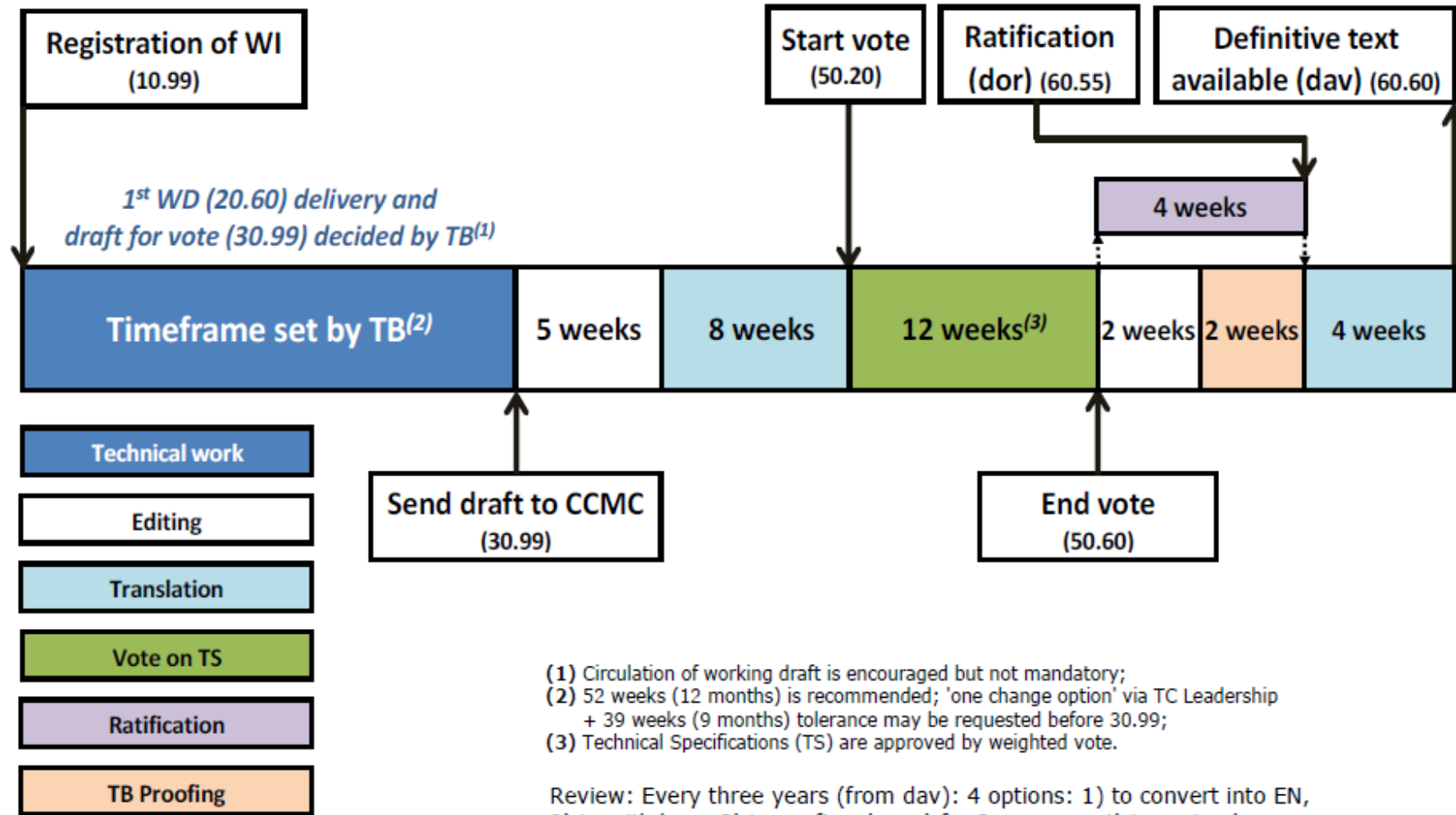
This process is not delegated to CEN-CLC/JTCs.



For TSs and TRs

<u>Project start date (10.99)</u>	<u>Dispatch of 1st WD (20.60)</u>	<u>Dispatch of draft for Vote (30.99)</u>
<u>yyyy-mm-dd</u>	<u>yyyy-mm-dd</u>	<u>yyyy/mm/dd</u>

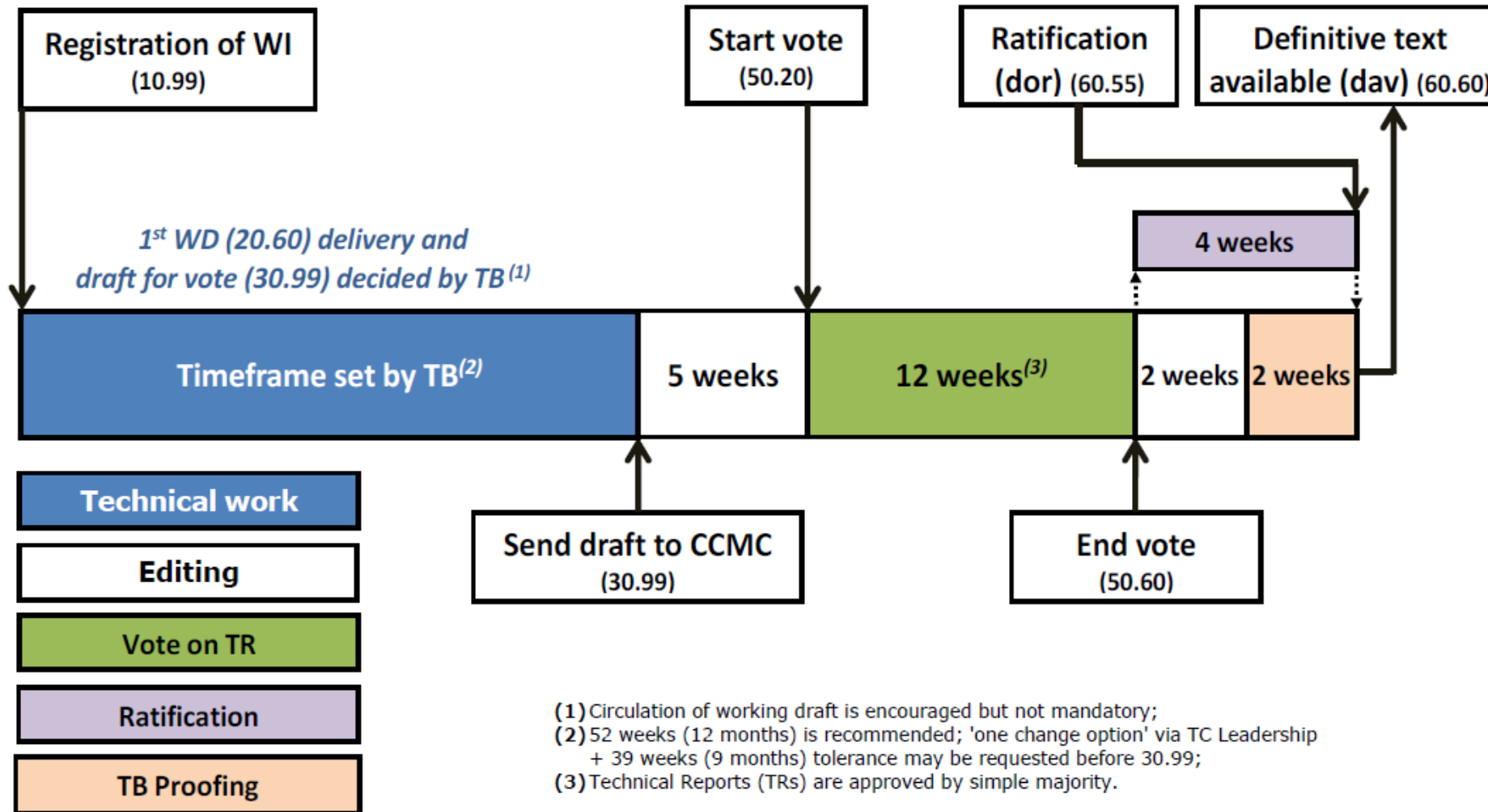
Development timeframe for TSs



- (1) Circulation of working draft is encouraged but not mandatory;
- (2) 52 weeks (12 months) is recommended; 'one change option' via TC Leadership + 39 weeks (9 months) tolerance may be requested before 30.99;
- (3) Technical Specifications (TS) are approved by weighted vote.

Review: Every three years (from dav): 4 options: 1) to convert into EN, 2) to withdraw, 3) to confirm (once) for 3 years; or 4) to revise (new edition of TS)

Development timeframe for TRs



Review: No limited lifetime.



Thank you!

Upcoming webinars

2024-02-23 - [Webinar 'Gap-analysis of harmonised standards for machinery against the new Machinery Regulation'](#)

2024-03-05 - [8th Cybersecurity Standardization Conference](#)

2024-03-19 - [Webinar 'Ensuring a smooth transition between GPSD and GPSR'](#)

2024-04-16 - [Webinar on EN ISO 14083 - GHG emissions accounting for transport operations, in the context of new Commission's proposal CountEmissions and other relevant EU legislation](#)

Technical Body (TB) Dashboard



Work Items

Create a new project

Select TB to monitor:

> Grid filters...

Work Items				Actions			
TB \updownarrow	WI num. \updownarrow	Reference & Title \updownarrow	Stage code \updownarrow	Type	Deadline	Status	Status Date
CLC/TC 23E		test HD		Create NWI/PWI		Submitted to CCMC	05/01/2024
CLC/TC 23E		test MH 2024-01-10		Create NWI/PWI		Drafting	10/01/2024
CLC/TC 23E		test PWI pdf data MH 2024-01-10		Create NWI/PWI		Submitted to CCMC <input type="button" value="i"/>	10/01/2024

Technical Body (TB) Dashboard



Create a new project

Select TB to monitor:

Grid filters...

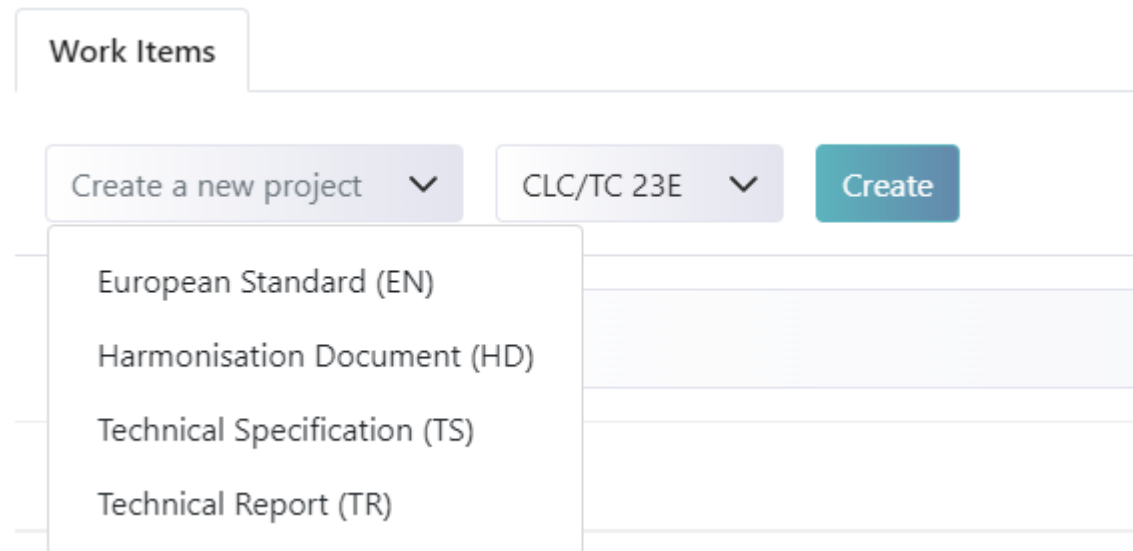
Search in TB, WI num., Reference, Title and stage code

Action type filter

Work Items				Actions			
TB <input type="button" value="↑↓"/>	WI num. <input type="button" value="↑↓"/>	Reference & Title <input type="button" value="↑↓"/>	Stage code <input type="button" value="↑↓"/>	Type	Deadline	Status	Status Date
CLC/TC 23E		test HD		Create NWI/PWI		Submitted to CCMC	05/01/2024

NWI Online Form – Form creation

1. Choose the TB (if you have access to several)
2. Choose the deliverable
3. Create the NWI Form



The screenshot shows a web interface for creating a new project. At the top, there is a tab labeled "Work Items". Below it, there are two dropdown menus and a "Create" button. The first dropdown menu is labeled "Create a new project" and is currently open, showing a list of deliverable types: "European Standard (EN)", "Harmonisation Document (HD)", "Technical Specification (TS)", and "Technical Report (TR)". The second dropdown menu is labeled "CLC/TC 23E". The "Create" button is a teal-colored button.

NWI Online Form – PWI activation



1. Select PWI to activate from the TB Dashboard
2. Modify the data
3. Submit to CCMC

Work Items				Actions			
TB ↑↓	WI num. ↑↓	Reference & Title ↑↓	Stage code ↑↓	Type	Deadline	Status	Status Date
CLC/TC 23E	73322	test WI already in Midas (MH 2023-01-03)	00.60.0000 ⓘ	Activate PWI	12/12/2026 ⓘ		
CLC/TC 23E	73323	test PWI from Midas 2023-01-04 MH	00.60.0000 ⓘ	Activate PWI	12/12/2026 ⓘ		

NWI Online Form – Information displayed



The proposal date be definitive once the NWI/PWI has been “approved” by CCMC (see tooltip (🔗))

CREATION OF PWI / NWI

CLC/TC 23E - Circuit breakers and similar devices for household and similar applications

Date of proposal: 2024-02-13 (🔗)

Secretariat: CEI

Deliverable: European Standard (EN)

NWI Online Form – Section 1

Section 1 - Information of the work item

Proposal relates to:

- the creation of a new Work Item in the committee's work programme (stage 10.99)
- the creation of a Preliminary Work Item in the committee's work programme (stage 00.60)

English:

mandatory

This field is mandatory.

French:

optional

German:

optional

Scope:

mandatory

This field is mandatory.

This project correspond to:

- New project
- Amendment
- New version (revision)
- Conversion of a TS to EN

This field is mandatory.

Explain the purpose and give a justification for this proposal:

mandatory

This field is mandatory.

NWI Online Form – Section 1

Features in this section:

- ▶ Mandatory fields
- ▶ Warning on number of characters
- ▶ Search field + drop-down list
- ▶ Data to select is directly from the CCMC database

NWI Online Form – Section 2 (1)



Section 2 - Horizontal information

Digital aspects:

Would you like to develop your deliverable using the Online Collaborative Authoring platform?

Yes

No

This field is mandatory.

Would you like to include any content that cannot be represented in Word/PDF with your deliverable (e.g. audio files, XML schemas, machine readable formats)?

Yes

No

This field is mandatory.

The following CEN and/or CENELEC (joint) technical bodies:

Other technical bodies are requested to indicate their interest, if any, in this work item to the TC/SC secretary.

This document could be of interest to:

Functions concerned:

EMC

Environment

Quality Assurance

Safety

Accessibility

Research & Innovation

Specific Stakeholder Groups:

SME

Consumers

Environmental

Labour

How will these Stakeholders benefit from or be impacted by the proposed deliverable?

optional


NWI Online Form – Section 2 (2)



 Please select any United Nations Sustainable Development Goals (SDGs) that this document will support:

- | | |
|--|--|
| <input type="checkbox"/> GOAL 1: No Poverty | <input type="checkbox"/> GOAL 10: Reduced Inequalities |
| <input type="checkbox"/> GOAL 2: Zero Hunger | <input type="checkbox"/> GOAL 11: Sustainable Cities and Communities |
| <input type="checkbox"/> GOAL 3: Good Health and Well-being | <input type="checkbox"/> GOAL 12: Responsible Consumption and Production |
| <input type="checkbox"/> GOAL 4: Quality Education | <input type="checkbox"/> GOAL 13: Climate Action |
| <input type="checkbox"/> GOAL 5: Gender Equality | <input type="checkbox"/> GOAL 14: Life Below Water |
| <input type="checkbox"/> GOAL 6: Clean Water and Sanitation | <input type="checkbox"/> GOAL 15: Life on Land |
| <input type="checkbox"/> GOAL 7: Affordable and Clean Energy | <input type="checkbox"/> GOAL 16: Peace, Justice and Strong Institutions |
| <input type="checkbox"/> GOAL 8: Decent Work and Economic Growth | <input type="checkbox"/> (N/A) GOAL 17: Partnerships to achieve the Goal |
| <input type="checkbox"/> GOAL 9: Industry, Innovation and Infrastructure | <input type="checkbox"/> None of the above |

At least one value is mandatory.

 Proposed rationale for the selected SDG(s)- (optional):

optional

Intellectual Property Rights (IPR):

items covered by IPR(s), for instance patents, copyright, trademark, etc have been identified:

This field is mandatory.

Yes

No

NWI Online Form – Section 2

Features in this section:

- ▶ Mandatory fields
- ▶ Warning on number of characters
- ▶ Conditional fields (e.g. if “no” then there is no need to fill in a comment or if “yes” than you have to fill in a comment)
- ▶ Search field + drop-down list
- ▶ Data to select is directly from the CCMC database

NWI Online Form – Section 3

Section 3 - Relation to other organizations or projects

IEC Relations:

To be offered to IEC under the Frankfurt agreement at NWI stage?

Yes

No

This field is mandatory.

Project based on:

Is the project based on a document from another organization?

Yes

No

An IEC or ISO/IEC document (not covered by a parallel procedure)

IEC or ISO/IEC

A document from (other than IEC or ISO/IEC)

Other than IEC or ISO/IEC

Adoption

Identical

Non identical

This field is mandatory.

Document reference

This field is mandatory.

Publication date:

Project reference:

Linked to European Research and Innovation Project:

Yes

No

This field is mandatory.

NWI Online Form – Section 3

Features in this section:

- ▶ Mandatory fields
- ▶ Conditional fields
- ▶ Search field + drop-down list
- ▶ Data to select is directly from the CCMC database
- ▶ Data to select is directly from the IEC database

NWI Online Form – Section 4



Section 4 - Project management

Proposed target dates and corresponding duration in weeks:

Calculate or reset the default timeframe by choosing the date or number of weeks for the delivery of the Enquiry draft to CCMC.

Calculate or reset the default timeframe

	Forecast dates:	Duration:
<input type="button" value="🔍"/> Project start date (10.99):	<input type="text" value="2024-05-01"/> <input type="button" value="📅"/>	
<input type="button" value="🔍"/> Delivery of First Working Draft to CCMC (20.60):	2024-08-28	17 Weeks
<input type="button" value="🔍"/> Delivery of Enquiry Draft to CCMC (30.99):	<input type="text" value="2024-12-25"/> <input type="button" value="📅"/>	17 Weeks
<input type="button" value="🔍"/> Closure of Enquiry (40.60):	2025-06-18	25 Weeks
<input type="button" value="🔍"/> Delivery of Formal Vote Draft to CCMC (45.99):	<input type="text" value="2026-02-11"/> <input type="button" value="📅"/>	34 Weeks

For a complete overview of the plan, refer to the Flexible Timeframe Calculator: <https://standards.cencenelec.eu/FlexibleTimeFrameCalculator>

Drafting body:

Proposed project Leader:

Project leader name:

NWI Online Form – Section 4

Features in this section:

- ▶ Default timeframe auto-calculated
- ▶ Possibility to reset to the default timeframe
- ▶ Flexible timeframe rules integrated
- ▶ Hyperlink to the timeframe calculator for a full overview
- ▶ Search field + drop-down list
- ▶ Data to select is directly from the CCMC database
- ▶ Data to select from EMS

NWI Online Form – Section 5



— Section 5 - Relation to the European legislation and policies

Identification of Standardization request, legislation and policies:
Work supporting legislation or policies.

Add entry

Standardization request

Legislation/Policy

OJEU



Additional information/other legislation: ?

optional

NWI Online Form – Section 5

Features in this section:

- ▶ If mandate selected, list of directive is restricted
- ▶ Possibility to add a directive if no mandate needed
- ▶ Possibility to add a mandate if no directive needed
- ▶ Search field + drop-down list
- ▶ Data to select is directly from the CCMC database