

Annual training session dedicated to newly appointed CEN & CENELEC TB Officers

Date: 4 December 2023
Venue: CEN-CENELEC Management Centre
 23 Rue de la Science, B-1040 Brussels

<i>Common session with CEN and CENELEC Officers</i>		
10:00	10:30	Registration and coffee
10:30	10:50	Welcome and introduction to the European Standardization System <ul style="list-style-type: none"> • The actors of the European Standardization System • The legislative framework for Standardization
10:50	11:00	Questions and Answers
<i>Session for CENELEC Officers</i>		<i>Session for CEN Officers</i>
Understanding the standardization process <ul style="list-style-type: none"> • Role and responsibilities of Technical Committees & Working Groups - their officers and members • From New Work Item to Publication with a special focus on Enquiry procedure associated with Formal Vote • Cases and examples 		11:00 12:30
Lunch & networking		11:00 12:30
<ul style="list-style-type: none"> • Developing standards intended to be cited in OJEU (annex Z, risk assessment) • Day to day management of Frankfurt Agreement • Internal Regulations and Guidance Documents on BOSS 		12:30 13:30
<ul style="list-style-type: none"> • Developing standards intended to be cited in OJEU (annex Z, risk assessment) • Day to day management of Vienna Agreement • Internal Regulations and Guidance Documents on BOSS 		13:30 15:00
Questions and Answers		15:00 15:20
Coffee break & networking		15:20 15:40
Coffee break & networking		15:20 15:40

Common session with CEN and CENELEC Officers		
15:40	16:10	Inclusiveness of the ESS – Enhancing the involvement of societal stakeholders and SMEs <ul style="list-style-type: none">• Inclusiveness of the ESS• Annex III Partner Organizations: Who they are and who they represent• Rights and obligations within the CEN and CENELEC system• The Opinion Mechanism
16:10	16:30	Questions and Answers
16:30	17:00	CEN and CENELEC prescribed policies on copyrights and patents in standards (Martin) Process guidance and requirements for participants in technical committees
17:00	17:15	Questions and Answers
17:15	17:30	Closing address
Networking		
18:30	20:30	CEN & CENELEC Technical Body Officers Award Ceremony A moment to pay tribute to identified TC Chairs and Secretaries that substantially contribute to the CEN and CENELEC system.